

HONGSA POWER [TOR No.HPC-OAR-002/2023] New Accommodation, Mining Site Office and Phonchan Extension Office Office

## ANNEX IV DOCUMENTATION REPORT FORM

ANNEX IV - TECHNICAL REPORTS: Re-Location Accommodation, Mining Site Office, and Phonchan Extension Office				
ltem	Description	Employer's Requirements	Vendor's Confirmation (Note: Please indicate your specific answer and do not just put "Okay" or "Confirmed")	Remarks
1	Reports	<ul> <li>QA/QC Reports <ul> <li>Material Inspection Report</li> <li>Dimension and Visual Inspection Report</li> </ul> </li> <li>Test Reports <ul> <li>Strength of concrete (Cylinder at 7, 14 and 28 days)</li> <li>Rebar test</li> <li>Water pressure test</li> <li>Grounding test</li> <li>Etc. of HPC. requirements</li> </ul> </li> <li>Daily report <ul> <li>Submit every day.</li> </ul> </li> <li>Monthly Report <ul> <li>Update master schedule</li> <li>Update progress of works by monthly</li> <li>Report of manpower and machine</li> <li>Material schedule</li> <li>Safety report</li> </ul> </li> </ul>		
2	Certificates	a) Material Certificates (Standard of Material)		
3	Technical Documentation	a) For Approval Technical Data Sheets b) Inspection checklist		
4	Payment Documentation	<ul> <li>a) Progress of works by monthly</li> <li>b) BOQ. of payment</li> <li>c) Cut off progress payment every date 25 of monthly basis.</li> <li>d) Update material schedule</li> <li>e) Report of manpower and machine</li> </ul>		
5	Variation Works	a) NVO. (Notice Of Variation) b) RVO. (Receive Of Variation)		
7	Handing Over Document	a) As-Built Drawing b) Certificate of Completion c) Taking Over Certificate		
6	Checklist Documentation	a) Inspection checklist b) Safety checklist		

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